

THE TSE'LICHII CHAPTER
COMMUNITY LAND USE PLANNING COMMITTEE
PLAN OF OPERATION

Section 1. Establishment

There is hereby established the Tse'Lichii Community Land use Planning Committee (CLUPC) and take action to protect the life and property of the members of the Tse'Lichii Chapter in case of emergency or other crises.

Section 2. Purpose

The purpose of the CLUPC is to approve the process for local land use planning, oversee land use planning activities, and after thorough review and analysis, present a community land use plan to the Tse'lichii Chapter membership for consideration.

The CLUPC will assist in planning, coordination, implementing and maintaining Local Rural Addressing System (LRAS) in coordination with the chapter officials, chapter administration and community membership

Section 3. Committee Duties and Responsibilities

The CLUPC shall exercise the following duties and responsibilities consistent with the Navajo Nation Governance Act, 26 N.N.C. Section 2004

- A. Educating the community on the concepts, needs and process for planning and implementing a land use plan.
- B. Attempt to ensure that the development of the community land use plan is based upon the guiding principles, priorities, goals and vision as articulated by the community and approve a public participation plan.
- C. Shall work closely with the Community Membership, the Chapter Administration, Land Board and the Chapter Officials.
- D. Tse'Lichii Chapter CLUPC was certified on Febuary,2007
- E. Upon approval of the Land Use Plan by the chapter membership, the CLUPC shall approval of the plan from Resource Development Committee of the Navajo Nation Council pursuant to 26 N.N.C. Section 102.

- F. Upon approval of the community Land Use Plan by the chapter membership and by the Navajo Nation Council Resource Development Committee, The CLUPC shall develop recommendation for the implementation of the land use plan.
- G. The CLUPC to assist with the Tse'Lichii Chapter's addressing system to accomplish the McKinley County Rural Addressing System initiative in saving lives and property.
- H. The CLUPC shall review and recommend resolution pertaining to land use plans to the chapter membership.
- I. The CLUPC shall be updated on the LGA funds budget report quarterly.
- J. CLUPC Meetings will be held every Last Tuesday of every month.

Section 4. Committee Selecting: Membership

- A. The selection of members to the CLUPC shall be by the chapter membership at a duly called chapter meeting at which a quorum is present. The selection of the members shall be set forth in a certified written resolution.
- B. The members of the CLUPC shall be comprised of three (3) voting members of the chapter that have expertise to provide valuable contributions to the overall land use planning process. Sub-committees such as technical and public advisory committees comprising of voting and non-voting members of the Tse'lichii Chapter may be established to assist the CLUPC.
- C. The CLUPC membership shall serve a two (2) year term and be certified through a duly called chapter meeting.
- D. The CLUPC members should be knowledgeable in the Land Use Planning process and Navajo Nation Title 26 Code.
- E. The CLUPC member shall be removed from the committee if he/she is absent for three (3) unexcused absence called meetings.
- F. The CLUPC member must submit a letter of request of excuse if he/she will attend a duly called CLUPC meeting twenty-four (24) hour in advance.

Section 5. Meetings and Compensation (Stipend)

- A. The CLUPC shall hold twelve (12) meetings in a fiscal year and shall be paid stipend seventy five dollars (\$75.00) per meeting with fringe benefits holding applied.

- B. Contingent upon the availability of funds the CLUPC members may receive stipend of seventy five dollars (\$75.00) emergencies and special CLUPC meetings needing immediate attentions.
- C. The CLUPC shall attend work sessions, trainings pertaining to land use planning projects and shall be paid expense for lodging, meals, and mileage reimbursement when attending.

Mileage of three hundred (300), for travel reimbursement for CLUPC per month if funds are available for attending local and surrounding chapters, pertaining to land user plan

- D. The CLUPC shall be informed one week in advance on trainings and work sessions for attendance requested.

Section 6. Selection of Duties and Responsibilities of Committee officers

- A. The Members of the CLUPC shall at their first duly called meeting, Elect a President, Vic-president, and Secretary Treasurer of the committee.
- B. The duties of the committee President is to preside over the duly called meetings and sign documents on behalf of the CLUPC.
- C. In the absence of the Committee President, the Vice-President shall assume the duties and responsibilities of the President, for the purpose only, or as may be duly assigned.
- D. The Secretary/Treasurer shall take roll call, keep minutes of committee meetings and maintain all records and documents of the CLUPC.
- E. The CLUPC President will be assigned to put a rough draft of meeting agenda for monthly CLUPC meetings and communicate closely with CLUPC Secretary/Treasurer on CLUPC documentation.
- F. The CLUPC Vice-President will be assigned to put in CLUPC meeting announcements through media, flyers, and local newspaper twenty-four (24) hours in advance before the CLUPC meetings.

Section 7. Quorum

- A. The CLUPC quorum shall consist of three (3) members to call a meeting.
- B. The CLUPC meeting shall be rescheduled if the quorum is not met thirty (30) minutes after the scheduled meeting time.

In the event unforeseen circumstances could occur at any time for any council members of three (3) membership must let know CLUPC Chairperson in advance of a request and/or to be absent for good cause. The CLUPC meeting shall be conducted normally with the approval of the CLUPC appointing a temporary Pro-Temp and shall be compensated.

Section 8. Technical Assistance

The CLUPC may seek technical assistance from the Navajo Nation Title 26 Code, Federal, State, and County Governments, or other sources as needed.

Section 9. Amendments

The Tse'lichii Chapter CLUPC Plan of Operation may be amended at any time as needed by the Tse'Lichii CLUPC Members.

The Tse'Lichii (Red Rock) Chapter Community Land Use Planning Committee (CLUPC) plan of operation was revised and approved on _____, 2015

Ida M. Nelson, President

Bennie Yazzie, Vice-President

Adrian John, Secretary